



WHEREAS, Columbia County is committed to doing its part to slow the spread of COVID19, and to minimize the risk to the health of its employees and the public they serve, by implementing Executive Order No. 20-25, as well as OHA and CDC guidance;

NOW, THEREFORE, THE BOARD OF COUNTY COMMISSIONERS HEREBY ORDERS, as follows:

1. Beginning June 1, 2020, all County buildings which were closed to the public shall re-open to the public for County services by appointment only.
2. The Old Courthouse shall remain closed to the public.
3. Public Access to the Courthouse Annex shall be limited to a single point of entry. Members of the public shall use the front entrance of the Courthouse Annex, unless otherwise directed.
4. Each Department is responsible for tracking its appointments, greeting its scheduled visitor in the front lobby after check-in and escorting its visitor to the meeting location.
5. Public services are encouraged to be provided by telephone or on-line, when possible.
6. When public services require in-person interactions, social distancing measures must be established, implemented, and enforced to the maximum extent possible.
7. The County clerk's office will be open consistent with ORS 205.242 for e-recording only. The Clerk may accept other documents for recording by appointment only in the Clerk's discretion, and may limit appointment hours.
8. The Columbia County Transfer Station will remain open without appointment. The Public Works Department is authorized to establish procedures at the Transfer Station to implement social distancing measures that will minimize exposure while keeping the Transfer Station open to the public.
9. Effective June 1, 2020, Order No. 31-2020, "In the Matter of Adopting a Temporary Policy to Close County Facilities to the Public in Response to COVID-19" is hereby repealed.
10. All County departments with public-facing functions shall establish procedures for setting and managing service by phone, on-line, or by appointment, when necessary.

11. This Order shall be effective on June 1, 2020, and shall remain in effect for the duration of the County's emergency declaration (Resolution NO. 25-2020), and any extension thereof, unless sooner terminated by Board order.

BOARD OF COUNTY COMMISSIONERS  
FOR COLUMBIA COUNTY, OREGON

By: Alex Tardif  
Alex Tardif, Chair

By: Margaret Magruder  
Margaret Magruder, Commissioner

By: Henry Heimuller  
Henry Heimuller, Commissioner

Approved as to form

By: Smash Kan  
Office of County Counsel